



# Syncom Formulations (India) Limited

A WHO-GMP & ISO 9001-2015 Certified Company

CIN No. : L24239MH1988PLC047759

SYNCOM/SE/2019-20

6<sup>th</sup> September, 2019

Online filing at [www.listing.bseindia.com](http://www.listing.bseindia.com)

To,  
The General Manager  
DCS-CRD  
BSE Ltd.  
Phiroze Jeejeebhoy Towers  
Dalal Street, Fort,  
MUMBAI (MH)-400001

**BSE CODE: 524470**

**Sub: Submission of copy of Newspaper clippings of Notice for the 31<sup>st</sup> Annual General Meeting (AGM), Remote E-voting and Notice for Book Closure.**

Dear Sir/Ma'am,

Please find enclosed herewith copy of Newspaper Clippings of Notice for the 31<sup>st</sup> Annual General Meeting (AGM), E-voting and Book Closure published in 'Free Press' (Mumbai English Edition) & 'Navshakti Maratha' (Mumbai Edition Local in Marathi) on 06<sup>th</sup> September, 2019.

You are requested to please take on record the above said documents of the Company for your reference and further needful.

Thanking You,  
Yours Faithfully,

**For, SYNCOM FORMULATIONS (INDIA) LIMITED**

**SHUBHAM DUBEY  
COMPANY SECRETARY &  
COMPLIANCE OFFICER**

Encl.: a/a



*Bringing a smile on every face...*



# SYNCOM FORMULATIONS (INDIA) LTD.

Regd. Off. : 7, Niraj Industrial Estate, Off Mahakali Caves Road, Andheri (E)

Mumbai - 400093, Phone 022-26877700/11 Email: [finance@sfil.in](mailto:finance@sfil.in)

Website: [www.sfil.in](http://www.sfil.in) - CIN: L24239MH1988PLC047759

## NOTICE OF AGM, E-VOTING AND BOOK CLOSURE

NOTICE is hereby given that the 31<sup>st</sup> Annual General Meeting (AGM) of the Company will be held on Monday 30<sup>th</sup> Sept., 2019 at 303 Brahmins Business Park, Paperbox Road, Off Mahakali Caves Road, Andheri (East), Mumbai, Maharashtra 400093 at 2.30 P.M. to transact the Businesses, as set out in the Notice of AGM. Electronic copies of the Notice of AGM and Annual Report for 2018-19 have been sent to all the members whose email IDs are registered with the Company/Depository Participant(s). The same is also available on the Company's website [www.sfil.in](http://www.sfil.in). Physical copies of the same have been sent to all other members at their registered address in the permitted mode.

**CS Anish Gupta**, Proprietor of M/s Anish Gupta & Associates, Company Secretaries, Mumbai (FCS 5733, CP No. 4062) has been appointed as the Scrutinizer for Scrutinizing the Remote E-voting process and Voting by poll at the venue of AGM in a fair and transparent manner.

### Members please note that:

Members holding shares either in physical or in dematerialized form, as on the cut-off date of **September 23<sup>rd</sup>, 2019** may cast their vote electronically on the resolutions as set out in the notice of AGM through remote-electronic voting system on National Securities Depository Limited (NSDL) from a place other than venue of AGM ("Remote E-voting"). All the members are informed that:

- The remote e-voting shall commence on **27<sup>th</sup> Sept., 2019 at 9:00 A.M. (IST) and shall end on 29<sup>th</sup> Sept., 2019 at 5:00 P.M. (IST)**
- The Cut-off date is fixed on **Monday, 23<sup>rd</sup> September, 2019** for eligibility for participation and vote by Remote E-voting or vote by poll at AGM by members whose names are registered in the Register of Members or in record of the NSDL and/or CDSL as beneficial owner of the shares of the Company.
- The Voting Rights of the members shall be in proportion to their holding of shares in paid up equity share capital of the company as on the cut-off date i.e. Monday, the 23<sup>rd</sup> September, 2019.
- A person, who acquires shares and becomes shareholder of the Company after dispatch of the notice and holding shares as on the cut-off date can do remote e-voting as well as voting at meeting through poll. Such prospective shareholders may refer detailed procedure pertaining to e-voting, contained in "NOTES" in notice of the AGM posted on company's website [finance@sfil.in](mailto:finance@sfil.in), on the website of BSE Limited i.e. [www.bseindia.com](http://www.bseindia.com) and also at NSDL's e-voting website [www.evoting.nsdl.com](http://www.evoting.nsdl.com). However, if such shareholder is already registered with NSDL for remote e-voting then existing user-id and password can be used for casting the vote.
- Members may note that:
  - the remote e-voting module shall be disabled by NSDL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently;
  - the facility for voting through ballot paper shall be made available at the AGM;
  - the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and
  - a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to facility of remote e-voting as well as voting at the AGM through ballot paper.
- For detailed instructions pertaining to e-voting, members may please refer to the section "NOTES" in notice of the AGM. In case of queries or grievances pertaining to e-voting procedure, shareholders may refer the FAQs for shareholders and e-voting user manual for shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or may contact:

Particulars	National Securities Depository Ltd.	Ankit Consultancy Pvt. Ltd.	Syncom Formulations (India) Ltd.
Address	Trade world 4th & 5th Floor, Kamala Mills Compound, Lower Parel, Mumbai -13	Plot No. 60, Electronic Complex, Pardeshipura, Indore (M.P.) 462010	7, Niraj Industrial Estate, off Mahakali Caves Road, Andheri (E) Mumbai 400093
Name & Designation	Mr. Amit Vishal/ Mrs. Pooja Mishra / Mr. Rajeev Ranjan Assistant Manager	Mr. Sachin Maheshwar, CS	Mr. Shubham Dubey CS & Compliance Officer
Tel.	022-24894380, 24894545,	0731-4065799, 4065797	0731-2560458, 022-26877700
E-mail id	<a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>	<a href="mailto:ankit_4321@yahoo.com">ankit_4321@yahoo.com</a>	<a href="mailto:finance@sfil.in">finance@sfil.in</a>

Further Notice is given that pursuant to Regulation 42 of the SEBI (LODR) Regulations, 2015 and Section 91 of the Companies Act, 2013 that the Register of Members & Share Transfers Books of the Company will remain closed from **Tuesday, September 24th, 2019 to Monday, September 30th, 2019** (both days inclusive) for the purpose of the above said AGM of the Company.

For : SYNCOM FORMULATIONS (INDIA) LTD.

SD/-

**SHUBHAM DUBEY**

CS & COMPLIANCE OFFICER

Place: Indore

Date: 5th Sept., 2019





# SYNCOM FORMULATIONS (INDIA) LTD.

Regd. Off. : 7, Niraj Industrial Estate, Off Mahakali Caves Road, Andheri (E)

Mumbai - 400093, Phone 022-26877700/11 Email: [finance@sfil.in](mailto:finance@sfil.in)

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Electronic copies of the Notice of AGM and Annual Report for 2018-19 have been sent to all the members whose email IDs are registered with the Company/Depository Participant(s). The same is also available on the Company's website [www.sfil.in](http://www.sfil.in). Physical copies of the same have been sent to all other members at their registered address in the permitted mode.

**CS Anish Gupta**, Proprietor of Mrs Anish Gupta & Associates, Company Secretaries, Mumbai (FCS 5733, CP No. 4092) has been appointed as the Scrutinizer for Scrutinizing the Remote E-voting process and Voting by poll at the venue of AGM in a fair and transparent manner.

### Members please note that:

Members holding shares either in physical or in dematerialized form, as on the cut-off date of September 23<sup>rd</sup>, 2019 may cast their vote electronically on the resolutions as set out in the notice of AGM through remote-electronic voting system on National Securities Depository Limited (NSDL) from a place other than venue of AGM ("Remote E-voting"). All the members are informed that:

I. The remote e-voting shall commence on 27<sup>th</sup> Sept., 2019 at 9:00 A.M. (IST) and shall end on 29<sup>th</sup> Sept., 2019 at 5:00 P.M. (IST)

II. The Cut-off date is fixed on Monday, 23<sup>rd</sup> September, 2019 for eligibility for participation and vote by Remote E-voting or vote by poll at AGM by members whose names are registered in the Register of Members or in record of the NSDL and/or CDSL as beneficial owner of the shares of the Company.

III. The Voting Rights of the members shall be in proportion to their holding of shares in paid up equity share capital of the company as on the cut-off date i.e. Monday, the 23<sup>rd</sup> September, 2019.

IV. A person, who acquires shares and becomes shareholder of the Company after dispatch of the notice and holding shares as on the cut-off date can do remote e-voting as well as voting at meeting through poll. Such prospective shareholders may refer detailed procedure pertaining to e-voting, contained in "NOTES" in notice of the AGM posted on company's website [finance@sfil.in](http://finance@sfil.in), on the website of BSE Limited i.e. [www.bseindia.com](http://www.bseindia.com) and also at NSDL's e-voting website [www.evoting.nsdl.com](http://www.evoting.nsdl.com). However, if such shareholder is already registered with NSDL for remote e-voting then existing user-id and password can be used for casting the vote.

### V. Members may note that -

a) the remote e-voting module shall be disabled by NSDL after the aforesaid date and time for voting and once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.

b) the facility for voting through ballot paper shall be made available at the AGM.

c) the members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again; and

d) a person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to facility of remote e-voting as well as voting at the AGM through ballot paper.

VI. For detailed instructions pertaining to e-voting, members may please refer to the section "NOTES" in notice of the AGM. In case of queries or grievances pertaining to e-voting procedure, shareholders may refer the FAQs for shareholders and e-voting user manual for shareholders available at the download section of [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or may contact.

Particulars	National Securities Depository Ltd.	Ankit Consultancy Pvt. Ltd.	Syncom Formulations (India) Ltd.
Address	Trade world 4th & 5th Floor, Kamala Mills Compound, Lower Panel, Mumbai - 13	Plot No. 60, Electronic Complex, Pardeshipura, Indore (M.P.) 452010	7, Niraj Industrial Estate, Off Mahakali Caves Road, Andheri (E) Mumbai 400093
Name & Designation	Mr. Amit Vahel / Mrs. Pallavi Mhatre / Mr. Rajeev Ranjan Assistant Manager	Mr. Saurabh Maheshwari, CS	Mr. Shubham Dubey CS & Compliance Officer
Tel.	022-24994380, 24994545.	0731-4065798, 4065797	0731-2560458, 022-26877700
E-mail id	<a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>	<a href="mailto:ankit_4321@yahoo.com">ankit_4321@yahoo.com</a>	<a href="mailto:finance@sfil.in">finance@sfil.in</a>

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For : SYNCOM FORMULATIONS (INDIA) LTD.

SD/-

Place: Indore

Date: 5th Sept., 2019

SHUBHAM DUBEY

CS & COMPLIANCE OFFICER

Fri, 06 September 2019

[paper.freepressjournal.in/c/43282293](http://paper.freepressjournal.in/c/43282293)

