



Syncom Formulations (India) Limited

A WHO-GMP & ISO 9001-2008 Certified Company

CIN No.: L24239MH1988PLC047759

SYNCOM/SE/2018-19

17th May, 2018

[online filing at www.listing.bseindia.com](http://www.listing.bseindia.com)

To,
The General Manager
DCS-CRD
BSE Limited.
Dalal Street, Fort,
MUMBAI-400001

BSE CODE: 524470

Sub: Notice for Trading Window Closure in the shares of the company.

Dear Sir,

We would like to inform that pursuant to SEBI (Prohibition of Insider Trading) Regulations, 2015 and Company's code of conduct the window for trading in the shares of the Company shall remain closed from **19th May, 2018 to 1st June, 2018 (both days inclusive)** in view of the meeting of Board of Directors of the Company which is scheduled to be held on **Wednesday, 30th May, 2018 at 4.00 P.M.** to consider and approve Audited Financial Results for the Quarter/Year Ended 31st March, 2018 and for consideration & recommendation of dividend on the equity shares of Re. 1/- each for the Financial year 2017-18, if any.

All the designated directors & designated Employees, concerned persons and their relatives are advised not to deal in the shares and securities of the Company during this aforesaid period.

You are requested to please take on record above said information for your reference.

Thanking you
Yours faithfully

For, SYNCOM FORMULATIONS (INDIA) LTD.

Karishma

**CS KARISHMA KAKKAR
COMPANY SECRETARY &
COMPLIANCE OFFICER**

Encl.: Copy of Circular



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CIN No.: L24239MH1988PLC047759

CIRCULAR

Dated 17th May, 2018

To,
All the Directors
Designated employees and connected persons of
Syncom Formulations (India) Ltd.

SUB: TRADING WINDOW

Pursuant to SEBI (Prohibition of Insider Trading) Regulations, 2015 and Company's Code of internal procedure and Conduct, all the directors and Designated Employees and the connected persons shall not deal in the shares and securities of the Company on any working day during the trading hours as prescribed by the Stock Exchange and this shall be called the Trading window except during when the Trading Window is closed for them.

Since meeting of Board of Directors of the Company is scheduled to be held on **Wednesday, 30th May, 2018 at 04:00 P.M.** to consider and approve, among others, audited financial results for the Quarter/Year Ended 31st March, 2018 and to recommend dividend on the equity shares of Re. 1/- each for the financial year 2017-18, if any. The Trading Window shall remain close from **19th May, 2018 to 1st June, 2018 (both days inclusive)**.

All designated directors, Employees and connected persons are advised not to deal in the shares and securities of the Company during this period.

For, **SYNCOM FORMULATIONS (INDIA) LTD.**

Karishma

**CS KARISHMA KAKKAR
COMPANY SECRETARY &
COMPLIANCE OFFICER**



Note:

1. Designated Employees includes Board of the Directors and the Employees holding any of the following designations in the Company e.g Director, President, Sr. Vice President, Asst. Vice President, General Manager, up to the rank of Asst. General Manager and all employees of Accounts/Finance Department, Secretarial Department and their immediate relatives;
2. The connected persons includes the Internal Auditors, Statutory Auditors, Secretarial Auditors, Share Transfer Agent and financial consultants and bankers to the Company, etc.
3. Dealing in the equity shares/securities means an act of buying, selling or agreeing to buy, sell, or deal in any equity shares of the Company by any Designated Employees, connected persons and their immediate relatives either as principal or agent.

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