FORM OF COMMUNICATION FOR WAIVING /FORGOING RIGHT TO RECEIVE THE DIVIDEND FROM THE COMPANY

Last date for submission for dividend declared for year ended March 31, 2026: September 26, 2026

DP ID & Client ID / Folio No.	:
From: (Name and Address of Shareholder(s)	:
Tel No.	:

To,
Ankit Consultancy Pvt. Ltd.
Unit: Syncom Formulation (India) Limited
Ref. Waiver/forgoing the Right to receive the dividend
60, Electronic Complex, Pardeshipura, Indore (M.P.) 452010 IN
Phone No. 0731-4065799

Dear Sir/s,

Sub: Waiver /Forgoing of the Right to receive the dividend on all/ ____________________________________Equity Shares held by me/us for the year ended March 31, 2026 under the above DP ID & Client ID /Folio No.

I/We refer to the Rules framed and approved by the Board of Directors of the Company under Article No. 118 of the Articles of Association of the Company for equity shareholders who want to waive/forgo the right to receive the dividend in respect of financial year 2025-2026 & thereafter.

I/We, the undersigned am/are aware of, have read and understood the above said Rules framed and approved by the Board of Directors of the Company under Article No. 118 of the Articles of Association of the Company.

I/We hold the following Equity Shares in Demat Form / Physical Form and hereby waive /forgo irrevocably the right to receive the equity dividend of Rs. 0.10 (Ten Paise only) per equity share of Re.1/- each as declared by the Board of Directors of the Company for the year ended March 31, 2026 on all/--- no. of Equity Shares of Re.1/- each held by me/us under DP Id ___________& Client ID __________ or Folio No. _________

I/We further agree and understand that once this form is submitted by me/us ,the waiver/forgoing of the right to receive the above dividend for the year ended March 31, 2026 cannot be revoked under any circumstances.

Yours faithfully,

Signed and delivered	Full Name(s)	Signature(s)
1st Shareholder		
2nd Shareholder		
3rd Shareholder		

In case of joint holders, all must sign. In case of a Body Corporate, stamp of the Company should be affixed and necessary Board resolution should be attached.

Place:

Date:

Notes:

(1) **This form to be effective for waiving/forgoing dividend for the year ended March 31, 2026 shall be received by the Company and/or Company's Registrars on or before September26, 2026.**

I A Shareholder can waive/forgo the right to receive the dividend (either final and/or interim) to which he is entitled, on some or all the Equity Shares held by him in the Company as on the Record Date/Book Closure Date fixed for determining the names of Members entitled for such dividend.

II The Equity Shareholder(s) who wish to waive/forgo the right to receive the dividend for any year shall inform the Company in the form prescribed by the Board of Directors of the Company only.

III In case of joint holders holding the Equity Shares of the Company, all the joint holders are required to intimate to the Company in the prescribed form their decision of waiving/forgoing their right to receive the dividend from the Company.

IV The Shareholder, who wishes to waive/forgo the right to receive the dividend for any year shall send his irrevocable instruction waiving/forgoing dividend so as to reach the Company before the Record Date /Book Closure Date fixed for the payment of such dividend. Under no circumstances, any instruction received for waiver/forgoing of the right to receive the dividend for any year after the Record Date /Book Closure Date fixed for the payment of such dividend for that year shall be given effect to.

V The instruction once given by a Shareholder intimating his waiver/forgoing of the right to receive the dividend for any year for interim, final or both shall be irrevocable and cannot be withdrawn for that particular year for such waived/forgone the right to receive the dividend. But in case, the relevant Shares are sold by the same Shareholder before the Record Date/Book Closure Date fixed for the payment of such dividend, the instruction once exercised by such earlier Shareholder intimating his waiver/forgoing the right to receive dividend will be invalid for the next succeeding Shareholder(s) unless such next succeeding Shareholder(s) intimates separately in the prescribed form, about his waiving/forgoing of the right to receive the dividend for the particular year.

VI The Equity Shareholder who wish to waive/forgo their right to receive the dividend for any year can inform the Company in the prescribed form only after the beginning of the relevant financial year for which the right to receive the dividend is being waived/forgone by him.

VII The instruction by a Shareholder to the Company for waiving/ forgoing the right to receive dividend for any year is purely voluntary on the part of the Shareholder. There is a no interference with a Shareholder's Right to receive the dividend, if he does not wish to waive/forgo his right to receive the dividend. No action is required on the part of Shareholder who wishes to receive dividends as usual. Such Shareholder will automatically receive dividend as and when declared.

VIII The decision of the Board of Directors of the Company or such person(s) as may be authorised by Board of Directors of the Company shall be final and binding on the concerned Shareholders on issues arising out of the interpretation and/or implementation of these Rules.

IX These Rules can be amended by the Board of Directors of the Company from time to time as may be required.

DP ID & Client ID / Folio No.

Acknowledgement Slip

SYNCOM
SYNCOM
FORMULATIONS (INDIA) LIMITED
A WHO-GMP & ISO 9001:2015 Certified Company
CIN No.: L24239MH1988PLC047759
Regd. Off. : 7, Niraj Industrial Estate, Off Mahakali Caves Road, Andheri (East), Mumbai - 400 093, INDIA, Tel.: +91-22-42824400, Email: sfil87@sfil.in
Corp. Off. : 207, Saket Nagar, Indore - 452 018, INDIA. Tel. : +91-731-2560458 / 2700458, Email : info@sfil.in, Website : www.sfil.in
Works : 256-257, Sector-I, Pithampur, Dist.-Dhar, M.P. - 454 775, INDIA, Tel.: +91-7292-403122 / 407039, Email : info@sfil.in

Received from Mr. /Ms. /M/s. ______________________

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Address____

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Form of communication for waiving /forgoing right to receive the dividend from the Company on all/ _______no. of Equity Shares of Re.1/- each under the above DP ID & Client ID / Folio No. for the year ended March 31, 2026

Signature of Official	**Stamp of collection centre**